



SALINA TECH

FERPA RELEASE OF INFORMATION

Last Name

First Name and Middle Initial

DOB (MM/DD/YY)

I am a current student and already have an active FERPA form on file. Therefore, I only need to complete my name and DOB above; and check the box to the left. I do not need to complete the rest of this form.

Types of Education Information to Release

Check	Name	Description
<input type="checkbox"/>	ALL Records	Please release ALL records listed below (accounting, registration, academic records, and admissions records).
<input type="checkbox"/>	Accounting	Includes tuition and fee balances, financial holds, mailing and billing address, payment plans, accounting statements, collections and debt information.
<input type="checkbox"/>	Registration	Includes current enrollment, dates of enrollment activity, enrollment status, residency status, semesters attended and mailing address information.
<input type="checkbox"/>	Academic Records	Includes courses taken, grades received, GPA, academic progress, honors, transfer credit awarded and degree(s) awarded.
<input type="checkbox"/>	Admissions	Includes dates of application, programs selected, documents received, documents pending, dates of admission, admission status and conditions of admission.
<input type="checkbox"/>	NO FERPA-protected info to be released	I was informed of my FERPA rights, but I choose NOT to have my FERPA-protected information released to anyone other than myself.

The Family Educational Rights and Privacy Act (FERPA) affords certain rights to students concerning the privacy of, and access to, their education records. Students may choose to complete and submit this form to the Registrar allowing the release of their education records to specified third parties. Please note that while this form authorizes Salina Area Technical College to release education records to third parties, it does not obligate Salina Area Technical College to do so. Salina Area Technical College reserves the right to review and respond to requests for release of education records on a case-by-case basis. For additional information, visit Salina Area Technical College's current catalog or www.ed.gov/policy/gen/guid/fpco/ferpa/students.html.

Individual to release information to (You may add more than one. Enter all of the contact information for each below.)

Last name

First name

Contact Phone #

Relationship

This authorization is valid until I am no longer a student at SATC and/or until I have had two consecutive semesters of not being enrolled at SATC. Upon my return to SATC, I will need to complete an updated FERPA form. I understand that I may cancel this FERPA information release at any time by submitting another FERPA form to Salina Area Technical College Student Services Office.

Student Signature

Date

OPT-OUT: By my signature above and checking this checkbox, I am informing SATC that ***I do not want Salina Area Technical College to disclose even my non-FERPA-protected DIRECTORY INFORMATION to a third party without my prior written consent.*** I understand that directory information is basic information such as my name, address, photo, current enrollment status, honors and awards, etc.

Salina Area Technical College does not discriminate on the basis of race, religion, color, sex (including pregnancy and gender identity), sexual orientation, parental status, national origin, age, disability, family medical history or genetic information, military service, or any other non-merit based factor in admission to or access to, or treatment or employment in, its programs and activities. Any person having inquiries concerning compliance with the regulations implementing Title VI, Title VII, ADA, Title IX, Section 504, Title II, GINA, is directed to contact the Human Resources Specialist, 2562 Centennial Rd, Salina, KS 67401, 785-309-3100.

For more information about our completion, on-time graduation rates, cost, placement rates, and median debt incurred, please go to <http://www.salinatech.edu/> and search by program of study.