

Salina Area Technical College
2562 Centennial Road
Salina, KS 67401

Title: Evening Custodian

Required Qualifications:

- Demonstrated experience in cleaning and maintaining public facilities to a high standard
- Past record of excellent attendance, reliability, excellent public interaction skills, and equipment use and maintenance skills
- Ability to lift, bend and stoop as necessary to clean and operate equipment for the efficient maintenance of the college

Preferred Qualifications:

- Experience operating standard cleaning and maintenance equipment
- Knowledge of proper sanitization and blood-borne pathogens
- 1 – 2 years of experience in custodial/maintenance services

Reports To: Dean of Administrative Services

Job Goal: To maintain an attractive, sanitary and safe facility for students, staff and public. Provide equipment and furniture arrangements for meetings, classroom activities and special events. Keep outside grounds clean, entrance areas free of debris and observe/report any safety concerns. Will be part of snow removal team when called upon and at minimum will maintain entrances free from ice and snow. May operate lawn equipment and required to do building maintenance both exterior and interior as seasonally required.

Performance Responsibilities:

1. Clean assigned facilities including restrooms, offices, classrooms and meeting rooms.
2. Inspects school facilities for the purpose of identifying necessary repairs, equipment breakage, potential weather conditions and unexpected damages.
3. Arrange furnishings and equipment for meetings, classes and community activities.
4. Maintains and supplies equipment including cleaning products, paper products, industrial equipment to efficiently maintain assigned facilities.
5. Performs summer/mid term maintenance (or as needed) to include removal of all tables, chairs, and equipment, strip floors, wax and polish as needed in preparation for the new school year.
6. Effectively communicate with administration, faculty, staff, students and community
7. Performs minor repairs to furniture, faucets, toilets light fixtures for the purpose of a safe environment
8. Respond to immediate safety or operational concerns including damage, blood contamination, alarm systems alerts, shoveling snow, etc for the express purpose to resolve immediate needs.
9. Assist other personnel for the purpose of supporting them in the completion of their work.

Salary/Benefits: Competitive salary commensurate with qualifications ranging from \$11.10 to \$12.20 per hour. Participation in college flexible benefit program which includes partially paid single and family health and dental coverage, 403(b) investment plan, reimbursement accounts, and Kansas retirement system (KPERS), vacation and sick leave.

Total Hours Worked: Typically 40 hours/week

Working Days: Typically Monday –Friday – weekends and evenings may be required for snow removal

Work Hours: Typically 2:00 – 10:30 Monday – Thursday, 1:00 – 9:30 Friday

Position Start: Negotiable

Applications Due: Until filled

Salina Area Technical College welcomes the application of any qualified candidate and does not discriminate on the basis of race, color, age, sex, creed, marital status, ethnic origin, disability or veteran status. We are an affirmative action/equal opportunity employer. We comply with Title IX of the Educational Amendments of 1972. We comply with the rehabilitation act of 1973, the Vietnam Era Veteran's Readjustment Assistant Act of 1974, and the Americans with Disabilities Act.