Area: Student Services

Policy Name: Verification

Policy Statement: Salina Area Technical College (SATC) adheres to following the verification principles developed by the National Association of Student Financial Aid Administrators (NASFAA). To ensure that limited financial aid funds are awarded to eligible students in an equitable and consistent manner, all institutions must develop policies for verification of family reported information. Requirements for verification of family-reported information for purposes of qualifying for financial aid must be cost effective, flexible, and based upon acceptance of a reasonable tolerance range for error applied to award amounts. While institutions vary widely by type, students served, and mission, minimum standards for verification must exist for all institutions. Verification procedures will be uniformly applied to all financial aid programs which require demonstrated financial need as eligibility criterion.

Procedures: SATC will verify 100% of the aid applicants selected for verification by the Federal Central Processing System (CPS). In addition, we will resolve all comments on the ISIR, and conflicting documentation. The SATC Financial Aid Staff may also question any aspect of an application.

For applicants undergoing verification, SATC will verify the items specified in the 34 CFR Part 668.56. Specifically, these items include for Title IV applicants:

- U.S. income tax data
- Number enrolled in college
- Household size
- Certain untaxed income and benefits:
  - Child support
  - Food stamps (SNAP)
  - IRA/Keogh deductions
  - Tax-exempt interest
  - Untaxed portions of pensions
  - Payments to tax-deferred pension/savings plans (found on W-2)
- Statement of Educational Purpose
- Statement of Identity

Additional items will also be verified when there is conflicting documentation on file or items selected by the SATC Financial Aid Staff.

Contact: Director of Financial Aid / Financial Aid Specialist

Related Forms: