Area: Student Services

Policy Name: Verification of Student Identity

Policy Statement: To ensure the validity of degrees and/or certificates granted to students of Salina Tech, the College must verify the identity of its students. For all students of Salina Tech, this verification will take place when the student applies for admittance into the College.

Procedures: All potential students of Salina Tech must apply and be admitted into the College based upon personal information provided to Student Services. This information will be cross checked and confirmed with transcripts and/or any other information collected during the application process. Student Services will then use a combination of personal information to establish unique and secure login credentials for access to multiple electronic systems used by Salina Tech. Successful access to these systems by the student will be considered confirmation of identity.

The student is responsible for the security and protection of their login credentials. Requests to change or update their password must be done with Student Services. The student must prove their identity before a change or update will be done.

Contact: Vice President of Student Services

Related Forms:

Adopted: May 18, 2015

Updated: