



## Policies and Procedures

Salina Area Technical College  
2562 Centennial Rd  
Salina, KS 67401

---

**Area:** Student Services

**Policy Name:** Code of Conduct for Educational Loans

**Policy Statement:** The purpose of this policy is to establish a code of conduct for employees involved in the administration of student financial aid that prevents conflicts of interest and to establish standards of conduct for employees who have responsibilities related to student financial aid.

**Procedures:** The College will not enter into any revenue-sharing arrangement with any lender. The College will not refuse to certify, or delay certification of, any federal loan based on the borrower's selection or steer borrowers to a particular lender or guaranty agency.

The college financial aid staff are expected to maintain exemplary standards of professional conduct in all aspects of carrying out his or her responsibilities. In doing so, financial aid staff should follow the NASFAA Code of Conduct for institutional financial aid professionals.

**Contact:**

**Related Forms:**

**Adopted:** September 22, 2014

**Updated:** June 23, 2016